

Bailey Barnes - Private Lesson Studio Policies

Payments:

Students have three payment options:

1. Hold a regular, weekly spot by paying monthly. Monthly tuition must be paid by the first lesson of each month (September-May) *regardless of the number of lessons attended by the student.*
2. Hold a regular, weekly spot by paying for the semester up front (September-December, January-May, June-August). Payment for the semester can be given at the first lesson of the semester.

Investment:

- \$100 per hr, \$75 per 45 min, \$50 per 30 min - time slots will be allotted according to my availability and the student's age and ability level.

Scheduling:

- Students must commit to a minimum of one month of consecutive weekly lessons. Students can continue by the month after the first month. Partial months and one time lessons are not available.

Cancellations and rescheduling

If the student misses a lesson:

- If the student needs to miss a lesson for any reason please call the Stillwater front desk and also contact me (see contact info at bottom of page).
- Missed lessons will not be refunded. One make-up lesson per term will be allotted to each student. Missed lessons are only eligible for a make-up if the student communicated the absence with 24 hours notice, or if the student missed due to sudden illness or an emergency. If a student misses more than one lesson for extenuating circumstances I will be as flexible as possible to make up the lost time.
- I will hold one make-up lesson day at the end of each term (Fall, Spring, Summer).
- If the student no shows for a lesson, that lesson will be charged without the opportunity for a make-up.
- If the student is 10 minutes late to the lesson without notifying me ahead of time the lesson will be considered a no show, I will cancel the lesson and the student will be charged for the lesson.

If I miss a lesson the student will not be charged and credit for that lesson will be rolled over to the following month.

Illness

- PLEASE DO NOT COME TO YOUR LESSON IF YOU ARE SICK. If you have recovered from the worst of your illness but you are still coughing or hoarse then you shouldn't be

singing and you should be at home resting and recovering. Rest and health are the two most important things for a singer. If you come to a lesson and you are sick, coughing, or hoarse I will send you home without instruction and you will be charged for that lesson without option for a make-up. This is why self care is so important when you are committed to singing, you must put your health first so it doesn't interfere with your practice and lessons. When in doubt, contact me and we will work together to decide if you should miss.

Practicing and preparedness

- Please bring a recording device to each lesson. We will record our lessons and the expectation is that the student listens to and carries out any assigned practicing according to the recording each week. If the student does not have a recording device, I will record the lesson and text or email the recording.
- Students are expected to use their practice journal each week.
- Students must bring copies of their music to each lesson. If the student comes to their lesson without music I reserve the right to send the student home early from the lesson without a refund or opportunity for a make-up.
- If students do not comply with these practicing and preparedness expectations, I will not be able to take you to your highest level of skill and expression as a singer. If students are unable or unwilling to comply with these practicing and preparedness standards, I will do my best to find you another voice teacher that is a better fit for your needs and wants in voice lessons.

Contact information

- Please send me a text or email with your phone and preferred email address when we begin lessons together.

Bailey Barnes ~ 720 708 9591 ~ bailey.b.singteach@gmail.com

Acknowledgment Form

Parents and students, please fill out the following:

Student Name:

Parent Name:

Student email/phone:

Parent email/phone:

____ I have read and agree to the attached studio policies

____ I understand that if the student does not comply with the attached studio policies the student may be asked to discontinue lessons in Bailey's studio.